**Chairman: Councillor Martyn Jones JP Clerk/RFO: Mrs. Deborah Roberts**

**Llangynwyd Lower Community Council**

 **Cyngor Cymuned Isaf Llangynwyd**

**Minutes of the Full Council Meeting held on Thursday 25th January 2024**

**At the Coytrahen Community Centre**

The Meeting commenced at 6.15pm and was chaired by ***Councillor Mr. Martyn Jones*** who welcomed everyone to the January meeting, including Mr. Roger Slennett who has attended to discuss a possible additional Defibrillator facility within the Village.

**Also in attendance: -**

**Councillors: Mr. D. Davies, Mr. P. Gronow, Mrs. G. J. Faulkner, Mrs. J. Roberts,**

**Mr. J. Windsor.**

**Clerk: Mrs. D. Roberts.**

**24/01/01 Apologies for Absence**

Apologies for absence were received from Councillor Judith Morgan.

***24/01/02 Declarations of Interest***

Councillors Mrs. G. J. Faulkner, Mrs. J. Roberts on all matters relating to the Coytrahen Community Association- Committee Members. Councillor Mr. Martyn Jones on all matters relating to Bridgend County Borough Council – Bridgend County Borough Councillor.

**24/01/03** **Police Matters**

There was no Police Officer in attendance. Members discussed the recent incident involving a vehicle and the bollard on the pedestrian crossing, which has now been replaced.

**24/01/04** **Confirm the Minutes of the November 2023 Full Council Meeting**

**Resolved: Minutes of the November 2023 Full Council Meeting were a true record.**

**Proposed by Cllr Faulkner and seconded by Cllr Roberts.**

**24/01/05 Matters arising from the November 2023 Meeting**

* Councillor Jones informed members there has been no movement regarding the sports field Capital Asset Transfer.

**Resolved:** **Cllr Faulkner to contact Sasha from Llais y Coedwig to extend an invitation for Sasha to attend the Full Council Meeting in March to discuss further.**

* Cllr J. Roberts again mentioned the dangerous state of the pavement between Coytrahen and Tondu on the A4063, stating the overgrowth on the pavement is not acceptable and members of the public could easily get sucked in by a large lorry passing through the village. Councillors will continue to chase BCBC.
* The playpark still has no signage after previous requests to Parks at BCBC had been made.

**Resolved: Cllrs agreed to keep on the agenda with a plan to purchase their own.**

* In relation to the pedestrian crossing, there was a traffic incident recently involving a vehicle and the bollard. The bollard has since been replaced, but the area is very dirty with sand and rubble.

**Resolved: The clerk will contact BCBC for the area to be cleaned.**

* Rubbish is still being dumped regularly in the village by the bus stop which has been going on for months. After further discussion members have agreed the Community Association will place the regular fly tipping incidents in the next newsletter to distribute in the village and the Village hub online.
* The bus shelter by Shwt needs a good clean. Members discussed all three Bus Shelters in the village needs attention.

**Resolved: Members all agreed to contact JPE Cleaning for a quote for works in the spring.**

**24/01/06** **Continuity of Clerk support to the Community Council**

Chairman Cllr Jones informed members Ann Harris will be interim Clerk until the position of the new Clerk/RFO is fulfilled.

Cllr Jones informed members they have received an expression of interest for the Clerk’s/RFO position. The Community Council will continue to advertise and invite any interested persons to contact Mr. Martyn Jones by Friday 23rd February.

**Interviews will take place during the next Council Meeting in February.**

**24/01/07** **Referral of the Watercourse tree issue**

Discussions took place with ongoing safety concerns over the Ash dieback trees within the Watercourse. To date, no Woodland management plans have been received since requested in October 2023.

Recently the quotes and survey received from Contractors have been emailed to Mr. Guy Smith. The Councillors all agreed to invite Mr. Guy Smith to attend a site visit with them in the hope of coming to an agreement regarding funding for the works to continue to remove the dangerous Ash dieback trees.

**Resolved: Cllr Jones will contact Mr. Guy Smith to arrange a site visit.**

**The Clerk will chase BCBC for the woodland management plan.**

**24/01/08 Additional Defibrillator facility**

Councillor Martyn Jones again extended a warm welcome to Mr. Slennett who attended today to discuss the Council’s options of purchasing an additional Defibrillator.

After a lengthy discussion, Mr. Roger Slennett informed members of their options.

**Option1**- to move the existing Defibrillator which is currently installed outside the Community Centre to the old telephone box in the Village.

**Option 2** - leave the existing Defibrillator at the Community Centre and purchase an additional Defibrillator near the entrance of the village by Cildaudy Road.

**Resolved: Councillors unanimously agreed with the provision of an additional defibrillator within the telephone box in the village. Mr. Slennett and Cllr Gronow agreed to work on Costings and installation.** **Cllr Jones stated there could be a slight delay due to the Clerk finishing this month whilst awaiting a replacement Clerk.**

**24/01/09 Correspondence**

* Members were informed of an email received from Marie Curie requesting a donation. The Clerk explained she had informed Marie Curie representative the Council normally make donations at the end of the financial year.
* The Clerk informed members the bank /accountant/BCBC will need to be updated once the new Clerk is in place.
* The Clerk asked members if they would like to continue with CBT Accountant ref wages/PAYE.

**Resolved: The members agreed to keep CBT Accountant on with the intention of a new Clerk starting soon.**

* There has been an interest in the new Clerk vacancy.

**Resolved: The Chairman will contact the interested party to invite them to the next meeting for an interview.**

**24/01/10 Planning Matters**

No planning applications have been received since the last meeting.

**24/01/11** **Members Reports**

* Councillor Roberts continues to raise further concerns regarding the A4063 Main Road through the Village, stressing the Village needs a crossing due to the speed and heavy traffic pounding through the village.
* Cllr Davies will speak to the Menshed regarding maintenance on the wooden bridge in the Watercourse with the intention of starting work before the spring.
* Cllr Gronow would like members to look at alternative lighting for the village for Christmas.

**Resolved: To be placed on the agenda in the summer to discuss further.**

* Concerns over obstructive parking in the village continues to be anissue.
* Cllr Faulkner raised concerns about the recent accidents on the A4063 which involved two fallen trees in the last month, one landed on a passing car which could have been fatal.
* Members were asked if they would like to consider more training sessions from One Voice Wales. All members have completed their Code of Conduct training.
* A gift has been bought on behalf of the members for the former Clerk Mr. G. W. Davies MBE. Cllr Faulkner presented the Clerk with a receipt.
* Cllr Faulkner presented the council with a fee from Royal mail totaling £1.50. This was sent to retired Clerk Mr. Faulkner’s address. Enclosed was a charity letter addressed to the Council requesting a donation without the correct postage on.

**Resolved: Members all agreed the Clerk will write a cheque for the amount totaling £19.25 for the gift and to cover the fee of the underpaid postage charge.**

**24/01/12 Finance**

The Clerk presented Members with an updated schedule of payments since the last meeting in November which the Chairman read out including the current financial position of the council.

***Resolved: That the balances were noted.***

**24/01/13Public participation**

Except for Mr. Roger Slennett who attended the meeting to discuss the additional Defibrillator. There were no other members of the public in attendance.

**24/01/14** **Items for the February 2024 Meeting**

Councillors unanimously agreed the only items on the February agenda would be the interviews taking place of the New Clerk/RFO.

**24/01/15** **Date of the next meeting**

It was resolved that the Council will meet on Thursday the 29th of February 2024 at 6pm.

With there being no further business to discuss, the Chairman thanked all in attendance for their contribution to this evening’s meeting, extending his thanks to the Clerk for all her work whilst working for Llangynwyd Lower. The Clerk thanked all the Councillors for their support during her time as Clerk/RFO for Llangynwyd Lower Community Council.

The Chairman closed the meeting at 7.40pm.

**Chairman ………………………………… Date ……………………….**