

*Chairman: Councillor Martyn Jones JP*

*Clerk/RFO: Mrs. Deborah Roberts*

**Llangynwyd Lower Community Council**  
**Cyngor Cymuned Isaf Llangynwyd**

*Minutes of the Full Council Meeting held on Thursday the 23rd February 2023  
At the Coytrahen Community Centre*

The Meeting commenced at 6.00pm and was chaired by *Councillor Martyn Jones JP*

*Also in attendance: -*

*Councillors: Mr. D. Davies, Mrs. G. Faulkner, Mr. P. Gronow, Mrs J. Morgan, Mrs J. Roberts, Mr. J. Windsor.*

*Clerk: Mrs. Deborah Roberts*

*Observer: Mr. G. W. Davies*

**23/02/01            Apologies for Absence**

No apologies- Full attendance

**23/02/02            Declarations of Interest**

Councillor Martyn Jones on all matters relating to Bridgend CBC- Bridgend County Borough Council.

Councillors Mrs. G. J. Faulkner and Mrs June Roberts on all matters relating to the Coytrahen Community Association- Committee Members.

Councillor Windsor declared an interest as being a member of the Coytrahen Community Association.

The Chairman advised those members of the Association to declare a prejudicial interest should financial transactions from the council to the association be discussed.

**23/02/03            Police Matters**

There was no police officer in attendance, Members raised issues regarding ongoing parking on pavements and the junction by the telephone box just off the A4063 in the village.

**Resolved: Clerk to extend an invitation for the local PCSO to attend the next meeting of the council in order to discuss car parking issues.**

**23/02/04            Capital Asset Transfer – update**

The Chairman recommended rescheduling a meeting for April with Mr. Guy Smith of BCBC and Miss Sasha Ufnowska of ‘Llais at Coedwig’ to establish more details in order to progress with the Capital Asset Transfer.

**Resolved: That arrangements are to be made to invite the Asset Transfer Team at BCBC to the April 2023 meeting.**

**23/02/05            Confirm Minutes of the January 2023 Meeting**

**Resolved: That the Minutes of the January 2023 Meeting were a true record -**

**23/02/06            Matters arising from the January 2023 Minutes**

1. A discussion was held regarding applications submitted by Community Council for funding to support Coytrahe Community Association. Confirmed an application was submitted by former Clerk Mr. G. W. Davies, and council approved the former Clerk's application to Bridgend CBC's Town and Community Council fund for financial assistance towards the Coytrahe Community Centre's proposed improvement works.
2. Mrs. G Faulkner mentioned the disgraceful state and positive intent of further felled trees/railings on the A4063 between Tondu and Coytrahe. Clerk informed Cllr G Faulkner that it has been reported and have not had a further response from BCBC as of yet.  
**Resolved: Clerk to contact Cllr Ellie Richards to chase this up.**
3. It has been discussed with BCBC Dog Warden, he was unable to do anything regarding the Dog fouling on the local football field, it was suggested they can only issue bags and for members to contact BCBC Enforcement Team with names.  
**Resolved: To contact Cllr. Ellie Richards regarding the above.**

**23/02/07**            **Public participation**  
***There were no members of the public in attendance.***

**23/02/08**            **Correspondence**

1. One voice Wales have contacted the Clerk to renew the membership fee for 2023/24 with a sum of Eighty pounds (£80.00).

***Resolved: Cllr. G Faulkner proposed and Cllr. J Roberts seconded the membership fee***

2. Reports of the felled trees/ broken railings were reported to BCBC with no response. Photos taken by Cllr. P. Gronow were passed onto the clerk and forwarded onto Phil O'Brien who is currently out of office and awaiting further action.
3. Reports of the street lighting by the telephone box has been resolved.
4. Councillors reconsidered the quote from Mr. David Thomas for the 3 tier planter display, a decision not to employ Mr. David Thomas on the basis of additional quote received. Vote taken by all Councillors and an unanimous decision by all Councillors was not to spend this money based on cost and financial management, and not against him and Councillors asked for appreciation of Mr. Thomas.

**23/02/09**            **Planning Matters**  
***No planning applications or correspondence received since the last meeting***

**23/02/10**            **Appointment of Internal Auditor for the 2022/23 Financial Year**

The Chairman allowed Mr. G. W. Davies to explain the situation regarding the legal requirement for the forthcoming internal audit of the council's accounts for the year ending 31st March 2023

Mr. Davies informed the meeting that he was the Council's current Internal Auditor, however is tenure as this council's Clerk/RFO for the period 1st 2022 June to December 2022 meant he was unable to be reappointed and therefore a new Internal Auditor needed to be appointed as soon as possible.

Mr. Davies recommended Mr. Rhys Smith from Maesteg who has a degree in accountancy and is currently employed as a Revenue Officer.

Mr Smith is prepared to audit the accounts for a fee of Fifty pounds (the same cost charged by Mr. Davies).

The Chairman asked Members to consider the recommendation of Mr. Davies and vote on same.

With all Members in favour of the recommendation, it was **Resolved: That Mr. Smith is to be appointed the Council's Internal Auditor for the financial year 2022/23**

23/02/11 New Bank Mandate and signatures

**Resolved: That Mrs. G.J Faulkner, Mr. P Gronow, Mr. J Windsor, and Mrs. D Roberts are to be the council's cheque signatories.**

23/02/12 Finance & Accounts

1. The Clerk presented Members present with a schedule of payments totalling £342.38 and requested approval to make payment with immediate effect

**Resolved: That the schedule of payments is approved**

2. Members were presented with a Receipts and Payments account for the period ending 23rd February 2023 showing a surplus balance of £20,916.46

**Resolved: That the account is noted**

23/02/13 Members Reports

Cllr. Judith Morgan has reported the Coytrahen Village Sign has been put back in place. The War Memorial in Aberkenfig is missing some names and Cllr Morgan has asked the council for the names to be added to the War Memorial in Aberkenfig. Councillor Mrs Morgan was granted permission to approach the Royal British Legion regarding the non recognised local servicemen who lost their lives during the World Wars.

**Resolved: Cllr Morgan will contact the Royal British Legion to advise on this and discuss whether there is a cost.**

Member also mentioned that it was likely that travellers had set up camp in a well known area of Coytrahen. And enquiries are ongoing.

Cllr. June Roberts wanted an update on the crossing for the main road.

**Resolved: Email to be sent to Cllr. Ellie Richards for support.**

Cllr. Derwyn Davies mentioned there are no dropped kerbs for wheelchair access either end of Heol Coed Leyshon and would like to know if there is funding for this.

**Resolved: Clerk to contact BCBC property department**

Cllr. Davies also requested a replacement battery for the leaf blower. All members agreed for Councillor Davies to purchase a new spare battery for the leaf blower asap from BGS.

**Resolved: Cllr. Davies will go to BGS to collect spare battery and invoice the clerk.**

Cllr. Phil Gronow mentioned the photo's taken of the broken railings on the A4063. Clerk acknowledged they had been forwarded onto Phil O'Brien to look into this.

Cllr. Jules Windsor informed the meeting the steps leading down from the kissing gate footpath 16 on the A4063 have been repaired and access is now open to the public.

Cllr. G. Jean Faulkner suggested that Allan Aubrey to check the rockery plants and tidy the area around the bus stop in the village, also the benches in the village will need a coat of paint. Former Clerk Mr. G. W. Davies will contact Allan for a quote on the above.

Cllr. Faulkner is considering purchasing gifts for the community's children to commemorate the forthcoming King's Coronation.

Coytrahen Community Association will be hosting a village event on Saturday 6<sup>th</sup> May which will include a bouncy castle, Marque and music to celebrate the King's Coronation. Details to follow closer to the date.

**23/02/14**                    **Items for the March 2023 Meeting**

No items requested for the March 2023 meeting.

**23/02/15**                    **Date of the next Meeting**

It was resolved that the council will next meet on Thursday the 30th March 2023 at 6pm.

With there being no further business to discuss, the Chairman thanked all in attendance for their contribution to this evening's meeting and finally closed the meeting at 7.45p.m.

**Chairman** ..... **Date** .....